

CLERK'S OFFICE

APPROVED

Date: 9-23-03

Submitted by: Assemblymembers Taylor
and Whittle

Prepared by: Department of Assembly

For reading: September 23, 2003

ANCHORAGE, ALASKA

AR NO. 2003-287

A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY REVISING THE 2003
GENERAL GOVERNMENT OPERATING BUDGET BY APPROPRIATING NINETY SIX
HUNDRED DOLLARS (\$9,600) FROM AREAWIDE GENERAL FUND (101) BALANCE
TO THE EMPLOYEE RELATIONS DEPARTMENT, OFFICE OF EQUAL OPPORTUNITY,
TO PROVIDE FUNDING TO COMPLETE THE AFFIRMATIVE ACTION PLAN

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1: That the 2003 General Government Operating Budget is revised by
appropriating ninety-six hundred dollars (\$9,600) from Areawide General Fund (101)
balance to the Employee Relations Department, Office of Equal Opportunity.

Section 2: That this funding is to be used to complete the Municipality of
Anchorage's Affirmative Action Plan.

PASSED AND APPROVED by the Anchorage Assembly this 23rd day of
September, 2003.


Chair

ATTEST:


Municipal Clerk

Department Appropriation: \$9,600
Employee Relations



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
NO. 745-2003

Meeting Date: September 23, 2003

From: Assemblymember Taylor
Subject: **AR 2003-287 APPROPRIATING NINETY-SIX HUNDRED DOLLARS (\$9,600) TO COMPLETE THE AFFIRMATIVE ACTION PLAN**

Federal regulations require that a Municipality having more than \$50,000 in annual contracts with the Federal government and employing more than 50 employees is required to prepare an annual written Affirmative Action Plan addressing minorities, women, covered veterans, and persons with disabilities. Last year, it was discovered that the Municipality of Anchorage's Plan had not been updated since 1998; therefore, the Assembly appropriated \$20,000 for this purpose. At that time, a contract was let to update the Plan using current census data because the 2000 census data was not available. At the end of last year, \$9,600 of this appropriation was not encumbered, and lapsed into fund balance before the work was completed. One of the goals of the Office of Equal Opportunity is to bring the Municipality's Plan to fruition by extending the contract to complete the Plan using the current census data, and amend the data format making the document more user friendly. Additionally, a plan for increasing diversity will be developed in-house, with input from the community at-large.

The attached resolution, if approved, will re-appropriate \$9,600 to the Employee Relations Department's Office of Equal Opportunity to complete the Plan. The funding information follows:

<u>REVENUE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
101-0740	Areawide General Fund Balance	\$9,600

<u>EXPENDITURE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
101-1820-3101	Professional Services	\$9,600

Your approval of this appropriation is requested.

Respectfully submitted, _____

Melinda Taylor
Melinda Taylor
Assemblymember

Prepared by: _____

Elvi Gray-Jackson
Elvi Gray-Jackson, Director
Budget and Legislative Services

FUND CERTIFICATION:

101-0740 - \$9,600
Areawide General Fund Balance

Jeffrey E. Sinz
Jeffrey E. Sinz
Chief Fiscal Officer